

Record of officer decision

Decision title:	To approve the expenditure of up to £5k for urgent roof repairs at Orleton CE Primary School from school capital maintenance funding
Date of decision:	4 June 2020
Decision maker:	Assistant Director Education Development and Skills
Authority for delegated decision:	The authority for the specified officer to take this decision is set out in the cabinet report approved 3 April 2020 (http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=6755)
Ward:	Bircher
Consultation:	None
Decision made:	Agreement to: <ul style="list-style-type: none"> • Approve up to £5k of maintenance at Orleton CE Primary School • Fund the additional works from the existing school capital maintenance budget
Reasons for decision:	<p>Orleton CE Primary has not been included in the planned maintenance programme 2020/21 for any works.</p> <p>The school have reported that the roof to the mobile currently used by the pre-school is in danger of collapse as it is significantly bowing into the building. An urgent temporary repair is required to support the ceiling and roof structure to prevent further damage pending a review of the remedial works required to address the issue.</p> <p>All children and staff have been evacuated from the building and are currently being housed in the school.</p> <p>The cost of the roof repairs will be added to the maintenance programme for 2020/21 and funded from the contingency within the existing school capital maintenance budget.</p>
Highlight any associated risks/finance/legal/equality considerations:	<p>The estimated cost of the work is £5,000 including any associated contingency, professional and associated fees. This will be funded from the contingency within the school capital maintenance budget</p> <p>There is a risk that once on site, further work is identified if the proposed intervention is insufficient or ineffective. A contingency has been allowed to cover unforeseen elements. Should this contingency be insufficient then a further officer decision will be required.</p>
Details of any alternative	Do nothing. This is not recommended as the risk of these works not being completed means that parts of the school continue to be

options considered and rejected:	unusable due to the health and safety of the building.
Details of any declarations of interest made:	None

Signed:

Date: 4 June 2020